"बिजनेस पोस्ट के अन्तर्गत डाक शुल्क के नगद भुगतान (बिना डाक टिकट) के प्रेषण हेतु अनुमत. क्रमांक जी. 2-22-छत्तीसगढ़ गजट/38 सि. से. भिलाई, दिनांक 30-5-2001."

पंजीयन क्रमांक "छत्तीसगढ़/दुर्ग/09/2010-2012."



छत्तीसगढ़ राजपत्र

प्राधिकार से प्रकाशित

क्रमांक 29] रायपुर, शुक्रवार, दिनांक 20 जुलाई 2012—आषाढ़ 29, शक 1934

विषय—सूची

भाग १

राज्य शासन के आदेश

सामान्य प्रशासन विभाग
मंत्रालय, दाऊ कल्याण सिंह भवन, रायपुर

रायपुर, दिनांक 3 जुलाई 2012

क्रमांक ई-1-2/2012/एक/2.—डॉ. जितेन कुमार, भा.व.से. (1986) श्रमायुक्त, रायपुर को दिनांक 09 जुलाई, 2012 से 04 अगस्त, 2012 तक मिड कैरियर प्रशिक्षण-V (8) हेतु नियोजित किया गया है. उक्त प्रशिक्षण अवधि के दौरान श्रमायुक्त, रायपुर का कार्य सुश्री संगीता पी., भा.प्र.से. (2004), संचालक, राष्ट्रीय ग्रामीण आजीविका मिशन (NRLM), रायपुर अपने वर्तमान कर्तव्यों के साथ-साथ सम्पादित करेंगी.

छत्तीसगढ़ के राज्यपाल के नाम से तथा आदेशानुसार,
सुनिल कुमार, मुख्य सचिव.

संचालक, मुद्रण तथा लेखन सामग्री, छत्तीसगढ़ द्वारा शासकीय क्षेत्रीय मुद्रणालय, राजनांदगांव से मुद्रित तथा प्रकाशित—2012.

रायपुर, दिनांक 29 जून 2012

क्रमांक एफ 1-1/2012/1/5.—राज्य शासन एतद्द्वारा जशपुर जिले के विकासखण्ड-दुलदुला की ग्राम पंचायत-जामटोली के सरपंच पद के उप निर्वाचन, 2012 हेतु मतदान की तिथि गुरुवार, दिनांक 05 जुलाई, 2012 केवल उक्त निर्वाचन क्षेत्र के शासकीय कार्यालयों में सामान्य अवकाश घोषित करता है.

2. उपरोक्त अवकाश मतदान की स्थिति में ही अनुज्ञेय होगा.

छत्तीसगढ़ के राज्यपाल के नाम से तथा आदेशानुसार,
के. आर. मिश्रा, अपर सचिव.

विधि और विधायी कार्य विभाग
मंत्रालय, दाऊ कल्याण सिंह भवन, रायपुर

रायपुर, दिनांक 6 जुलाई 2012

संशोधन आदेश

फा. क्रमांक 5628/1905/21-ब/छ.ग./2012.—श्री जनक कुमार हिड़को आत्मज श्री रामदयाल हिड़को, को व्यवहार न्यायाधीश (प्रवेश स्तर) के पद पर नियुक्ति के संबंध में इस विभाग द्वारा जारी आदेश क्रमांक 2860/944/21-ब/छ.ग./2012 दिनांक 07-04-2012 के पृष्ठांकन के बिन्दु क्रमांक 1 में गृह जिला "बस्तर जगदलपुर" के स्थान पर "कांकेर" पढ़ा जावे.

छत्तीसगढ़ के राज्यपाल के नाम से तथा आदेशानुसार,
ए. के. सामंतराय, सचिव.

उच्च शिक्षा विभाग
मंत्रालय, दाऊ कल्याण सिंह भवन, रायपुर

रायपुर, दिनांक 22 जून 2012

क्रमांक 2368 एफ 3-4/2012/38-2.—आई.टी.एम. यूनिवर्सिटी, ग्राम-उपरवारा, तहसील-अभनपुर, जिला-रायपुर, के प्रथम परिनियम क्रमांक 01 से 35 का छत्तीसगढ़ निजी विश्वविद्यालय (स्थापना एवं संचालन) अधिनियम 2005 की धारा 26 (5) एवं धारा 28 (4) के तहत् छ.ग. निजी विनियामक आयोग द्वारा अनुमोदन किया गया है. जिसकी एतद्द्वारा अधिसूचना दिनांक 22-06-2012 को जारी की जा रही है.

2. उपरोक्त परिनियम राजपत्र में प्रकाशन की तिथि से प्रभावशील होंगे.

No. 2368 F 3-4/2012/38-2.—The First Statutes No. 01 to 35 of the ITM University, Village-Uparwara, Tahsil-Abhanpur, Distt. Raipur, the under section 26 (5) and Section 28 (4) of Chhattisgarh Private Universities (Establishment & Operations) Act, 2005 by the Chhattisgarh Private Universities Regulatory Commission, Raipur is being hereby notified on 22-06-2012.

2. The above Statutes shall come into force from the date of its publication in the official Gazette.

छत्तीसगढ़ के राज्यपाल के नाम से तथा आदेशानुसार,
एस. के. चौधरी, उप-सचिव.

STATUTE No. 01

SHORT TITLE SCOPE AND COMMENCEMENT

(1) The "Statutes" means the Statutes of ITM University.

(2) These Statutes shall come into force with effect from the date of the notification in the State Gazette.

(3) The Statutes are in conjunction with the provisions of the Chhattisgarh Private Universities (Establishment & Operation) Act 2005 and the Chhattisgarh Private Universities (Establishment and Operation) Rules, 2005. In case of any difference in the provisions of the Act or the Rules or the Statutes, the provisions of the Act or the Rules will prevail.

(4) Nothing in these Statutes shall be deemed to bar the University from amending the Statutes subsequently, according to the provision of Section 27 of the Act and the amended Statutes, if any, shall be applicable with immediate or retrospective or prospective effect from such a date as prescribed in the notification.

(5) The first statutes i.e. No. 1 to 35 have been framed under section 26 of the Chhattisgarh Private University (Establishment & Operations) Act, 2005.

STATUTE No. 02

DEFINITIONS

In these Statutes unless the context otherwise requires:

(1) "Act" means the "Chhattisgarh Private Universities (Establishment & Operation) Act 2005", as amended from time to time.

(2) All words and expressions used herein and defined in the Act and the Rules shall have the meanings respectively assigned to them in the Act and the Rules.

(3) "Academic Year" means a period of nearly twelve months devoted to completion of requirements specified in the scheme and curriculum of the concerned course(s) for the year and apportioned into "terms" dissimulated in the Ordinances. The Academic year is usually taken as starting from June of one year till May of the subsequent year.

(4) "Board of Studies" means the Board of Studies of the University departments/faculties.

(5) "Convocation" means the convocation of the University, where Degrees, Diplomas and Certificates are awarded, to students completing the courses as per passing requirements of the University.

(6) "Course(s)" means prescribed area(s) or course(s) of study or program(s) and/ or any other components leading to the conferment or award of degree, diploma, certificate or any academic distinction or title of the University.

(7) "Decided by the University / University may decide / Decision of the University" means as decided by Vice-Chancellor with the approval of the Chancellor.

(8) " Employee" means any person working on the payroll of the University.

(9) "Faculty" means Faculty of the University listed in Statute No 15.

(10) "Regular education" means and includes delivering instruction, teaching, learning, education, training and related activities directly by the teacher synchronously to student in the classes or otherwise at the Campus/campuses of the University.

(11) "Regulations" mean regulations of the University.

(12) "Rules" means the "Chhattisgarh Private Universities (Establishment & Operation) Rules. 2005.

(13) "Scheme and Curriculum" means and includes nature, duration, pedagogy, syllabus, eligibility and such other related details (by whatever name it may be called) for the concerned courses(s) of the University.

(14) "Seal" means the common seal of the University.

(15) "Subject" means the basic unit (s) of instruction, teaching, training, research etc. by whatever names it may be called, as prescribed under the scheme and Curriculum.

(16) The terms "he", "him" and "his" include the feminine gender also.

(17) "Course" means a subject with a title taught for a Term or a Semester or a Quarter, in an academic year carrying designated credit hours

(18) "Credit Hour" means a course taught for 1 hour each week for the duration of the Term or Semester or Quarter

(19) "Credit" in terms of academic credit for courses taught or for Practicum means the number of hours per week the course is taught for the full term. Credit for Practicum is granted at rate of 1.5 Credits for month of Practice, Internship or on-job-training, if included as an integral part of the curriculum for the Academic Program

(20) "Equivalent Credit" means credit granted for Assignments, Seminar, Workshop etc as may be decided from time to time by each Academic Department and/or Faculty through the Head of Department or Dean of Faculty

STATUTE No. 03

SEAL OF THE UNIVERSITY

(1) The university shall have a common seal to be used for the purposes of the University and the design of the seal shall be as decided by the University subject to further change or amendment as deemed necessary from time to time.

(2) The University may also decide to make and use of such Flag, Anthem, Insignia, Mace, medal, Vehicle Flag and other symbolic or graphic expressions, abbreviations or likewise, for such purposes as deemed necessary from time to time and which are not of such nature that are not permitted by the State or the Central Government.

STATUTE No. 04

OBJECTIVES OF THE UNIVERSITY

Apart from the objects of the University described in Section 3 of the Act, the University shall also have the following objectives:

(1) To Collaborate with other Universities, Research Institutions, Industries, Government and Non-Government organizations of the country and abroad towards the fulfillment of the university objectives.

(2) To pursue any other objective as may be approved by the State Government based on the recommendations of the Regulatory Commission from time to time.

(3) To offer Joint Degree Programs jointly with other Degree granting institutions, both Indian or Foreign, provided that such institution(s) is/are properly accredited in their home country

STATUTE NO. 05

APPOINTMENT, TERMS & CONDITIONS AND POWERS OF THE CHANCELLOR

(1) The Chancellor shall be appointed by the sponsoring body for a period of three years with the prior approval of the Visitor. The sponsoring body shall, by simple majority, finalize the name of the Chancellor. The President / Secretary of the Sponsoring Body shall send the name, along with bio-data of the proposed Chancellor, to the Visitor for approval. After the approval of the Visitor, the Sponsoring Body shall appoint the Chancellor.

(2) The Chancellor shall exercise powers as specified in Section 16 of the Act.

(3) The Chancellor shall hold office for a period of three years and shall be eligible for reappointment with the approval of the Visitor following the procedure laid down above under clause (1) of the Statute, provided that the Chancellor shall, notwithstanding the expiring of the term, continue to hold his office until either he is reappointed or his successor enters upon his office.

(4) The Chancellor may appoint at his discretion, a Pro-Chancellor who shall hold office at the pleasure of the chancellor.

(5) In case of an emergency like illness, absence or death of the Chancellor, the Pro-Chancellor shall perform his duties till the Chancellor reassumes his office or the new Chancellor is appointed. However this period will not exceed twelve (12) months. The sponsoring body shall nominate a Chancellor within twelve (12) months.

(6) It shall be the duty of the Chancellor to ensure that the Act, the Rules, the Statutes, the Ordinances and the Regulations are faithfully observed.

(7) The Chancellor shall exercise general control over the affairs of the University.

(8) The Chancellor shall be entitled to receive honorarium, expenses and allowance, as may be decided by the Sponsoring Body.

(9) In a special meeting called for the purpose the Sponsoring Body may consider a "No confidence Motion" against the Chancellor and if passed by four fifth majority, can recommend to the Visitor for the removal of the Chancellor.

(10) The Chancellor may by writing under his hand addressed to the Visitor, resign from his office.

STATUTE No. 06

APPOINTMENT, TERMS AND CONDITIONS AND POWERS OF THE VICE-CHANCELLOR UNDER SECTION 14 & 17 OF ACT

1. The Vice-chancellor shall be the Principal Executive and Academic head of the University.
2. The Vice-chancellor shall be an ex-officio member and Chairperson of Board of Management.
3. The Vice-chancellor shall observe that the Statutes, Ordinances and Regulations of the University, State Government and UGC are strictly followed.
4. The Vice-chancellor shall convene the meetings of all authorities and bodies as prescribed in the act..
5. The Vice-Chancellor shall be empowered to take decision, which he deems fit, on emergency situation. Such decision shall be reported to the concerned authority or committees for approval and in the event of difference in the opinion; it shall be referred to Chancellor, whose decision shall be final.
6. The Vice-Chancellor shall exercise general control and supervision over the University
7. The Vice-Chancellor shall have the power to constitute committee/s which he deems fit for the performance of the duty assigned to him by the act.
8. The Vice Chancellor shall exercise his powers as laid down in the Act 2005, Section 17, Sub section 5 to 9.
9. The Visitor on the advice of the Chancellor shall appoint the First Vice-Chancellor for a period of 2 years.
10. The subsequent Vice-Chancellors shall be appointed by the Visitor from the panel recommended by the Search Committee constituted for the purpose. The Search Committee shall consist of the following:
    - i. Two eminent academicians nominated by the Sponsoring Body
    - ii. One eminent person nominated by the State Government in Higher Education Department.
    - iii. The Visitor shall appoint one of the Members of the Search Committee as Chairman.

    b. The Search Committee shall submit a panel of at least three eminent academicians with experience of educational administration of a

University or a large Research/Training organization for the appointment of Vice Chancellor.

c. Provided that the Visitor does not approve the recommendation of the Search Committee, he may call for fresh recommendation from the Committee.

11. The Vice Chancellor shall hold the office for a term of four years.

12. The superannuation age of the Vice Chancellor shall be as per the U.G.C. norms.

13. Terms and conditions of service of Vice Chancellor:

(a) The Vice-Chancellor shall be entitled to receive pay and other allowances as admissible from time to time as per U.G.C. norms.

(b) During the tenure the Vice Chancellor shall be entitled to receive other facilities as per the U.G.C. norms.

(c) The Vice Chancellor shall be eligible for contributory provident fund as per the rules decided by the Governing Body.

(d) In addition to Sundays, Official Holiday, Casual and Medical leaves the Vice Chancellor shall be entitled to avail 30 days' full salary leave in a calendar year as per the UGC norms. The unutilized leave salary shall be accumulated and reimbursed on relinquishing the office. Half pay leave and extra ordinary leave without salary shall be admissible as per the decision of Governing Body.

(e) Other benefits such as medical allowances & insurance, travel allowances etc. shall be admissible as per decision of Governing Body.

(f) The Vice Chancellor shall get travel and transportation allowances for himself and transport of his belongings at the time of his appointment and relinquishment the office of Vice-Chancellor.

(g) If at any time upon representation made or otherwise, it appears to the Visitor that the Vice Chancellor's presence or his working is against the interest of the University then the action may be taken against him as per the Act, Section 17 Subsection 10 to 12.

12. The Vice-Chancellor shall cause the annual budget with 5-year rolling perspective Plan, to be made by the Board of Management of the University, each year.

STATUTE No. 07

APPOINTMENT, TERMS AND CONDITIONS AND POWERS OF THE REGISTRAR UNDER SECTION 14 & 18 OF ACT

1. The Registrar shall be a full time salaried officer of the University and shall discharge his duties under the general superintendence and control of Vice Chancellor.

2. The qualification of the Registrar shall be as per the UGC norms or as decided by the Governing Body / Chancellor.

3. The appointment of the Registrar shall be as per the provisions of the section 18(1) of the Act where the first Registrar shall be appointed by the sponsoring body for a period of two years, thereafter, the subsequent Registrars shall be appointed by the Governing Body on the recommendations of the Expert Committee constituted for the purpose.

4. Expert Committee for the selection of Registrar shall be as under:

a. Vice Chancellor	-	Chairman
b. Nominee of the Regulatory Commission	-	Member
c. One expert nominated by the Governing Body	-	Member
d. One expert nominated by the Board of Management	-	Member

5. **Selection Procedure**:

   a. The University would invite applications by an open advertisement in important New Papers of wider circulation. A summary of all applications shall be prepared which shall be scrutinized by a three member committee nominated by the Vice Chancellor for the purpose

   b. A suitable date for the interview shall be fixed with the consultation of the expert committee members and the candidates shall be informed well in time i.e. at least 15 days prior to the date of Interview.

   c. The committee shall interview and adjudge the merit of each candidate and shall prepare a panel of three candidates in a sealed envelope which shall be sent to the Governing Body / Chancellor through Board of Management for final decision for the appointment of the Registrar.

d. The approved panel shall be valid for one year. In the event of any selected candidate not joining or leaving / resigning from the post then the panel can be reused for the appointment of new Registrar.

e. If a suitable candidate is not found then interim arrangement can be made by Deputation from other concern by ad-hoc/temporary appointment for one year. However this arrangement can be extended for one more year.

6. Following shall be the duties and powers of the Registrar besides the powers and duties laid down in Act 2005, Section 18 subsection 2 to 4:

a. He shall be responsible for the safe custody and maintenance of all the University records and other such property of the University as the Governing Body may decide.

b. It will be mandatory for the Registrar to issue Marks Sheet, Migration Certificate and other relevant important documents with his seal and signature. He will also record his signature with the seal of his office on the back of the Degree Certificate before issue

c. He shall conduct official correspondence of the University, Governing Body, Board of Management, Academic Council and any other statutory body or Committee.

d. He shall issue notices conveying the dates of meetings of the University authorities to the members and shall make necessary arrangements for the conduction of the meetings and for other assigned duties by the Board of Management or Committees of which he is a Member Secretary as per the Act.

e. The Registrar shall provide the copies of Agenda of the meeting of the Governing Body, Board of Management, Academic Council and such other bodies which are formed under the direction of the Chancellor / Vice Chancellor and to record the proceedings / minutes and send the same to the Visitor, Chancellor, and Vice Chancellor.

f. The Registrar may speak at a meeting of a Body of which he is a Member Secretary without the right of voting, only with the permission of Chairman.

g. It shall be the responsibility of the Registrar to execute the decisions taken in the meetings of Governing Body / Board of Management /

Academic Council and other Committees / Bodies of which he is a Member Secretary.

h. The Registrar shall make available such papers and documents and other information as the Visitor / Chancellor / Vice Chancellor may desire.

i. The Registrar shall discharge all such functions as assigned to him by the Chancellor / Vice Chancellor of the University and entrusted as per the Statutes, Ordinances and Regulations.

j. The Registrar shall render such assistance as may be desired by the Chancellor / Vice Chancellor in performing official duties.

k. The Registrar shall supervise and control the work of staff working in different offices / units of the University and shall write their confidential report which will be endorsed by the Vice Chancellor/Chancellor.

l. The Registrar shall take disciplinary action whenever needed against non-teaching staff / employees of the University with the permission of the Vice Chancellor/Chancellor.

m. All Examinations of the University shall be conducted by the Controller of Examinations under the monitoring and supervision of the Registrar who may give suggestions, advices and necessary orders to the Controller of Examinations and Examination Committee regarding the procedures of the Examination which shall be obligatory to them.

7. Terms & Conditions of Service of Registrar

a. The Registrar shall be entitled to receive pay and other allowances as admissible from time to time as per U.G.C. norms.

b. The Registrar shall be eligible for contributory provident fund as per the rules decided by the Governing Body.

c. The superannuation age of the Registrar shall be sixty five years.

d. The Registrar shall be entitled to avail the facilities as per the U.G.C. norms.

e. In addition to Sundays, Official Holidays, Casual & Medical Leaves the Registrar shall be entitled to avail 30 days' full salary leave in a

(7) **Duties of the CFAO** shall be:

(a) To manage the Accounts and Funds of the University for maintaining the records properly and for regularly getting them audited.

(b) To supervise control and regulate the working of Accounts and Finance of the University.

(c) To maintain files of financial records and any such other finance related records of the University as the Governing Body may decide.

(d) To discharge all such functions as assigned by the Chancellor/Vice-Chancellor of the University.

(8) The CFAO shall report to the Vice Chancellor.

(9) The salary, allowances and terms & conditions of CFAO shall be as per the decision of the Governing Body.

(10) If at any time upon representation made or otherwise and after making such enquiry as may be deemed necessary, the situation so warrants that the continuance of CFAO is not in the interest of University, the Vice Chancellor may request the Chancellor, in writing stating the reasons therein for the removal of CFAO.

Provided that before taking an action the CFAO shall be given an opportunity of being heard.

STATUTE NO. 09

POWERS AND FUNCTIONS OF GOVERNING BODY

1. The formation of Governing Body shall be as per the Act, 2005 Section 22(1&2).
2. The tenure of the Governing Body shall be 3 years as per the Section 21(2).
3. Apart from the powers vested in the Governing Body according to the provisions under Clause (3) of Section 22 of the Act, the Governing Body of the University shall have the following powers and functions:
    a. To make, review and approve, from time to time, the board policies, plans and procedures and suggest measures for the improvement and development of the University.
    b. To make recommendations on any matter referred to it by the Chancellor/Sponsoring Body.
    c. To make recommendation to the Sponsoring Body for the creation of new posts of officers /teachers/staff of the University.

d. To exercise such other powers and functions as may be assigned by the Sponsoring Body.

e. To consider and approve the recommendations made by the Board of Management / Academic Council/Chancellor/Vice-Chancellor.

4. As per section 22 (4&5) the Governing Body shall meet at least 3 times in a calendar year and the quorum shall be of 5 members.

STATUE No. 10

POWERS AND FUNCTIONS OF BOARD OF MANAGEMENT

(1) The formation and functions of the Board of Management shall be the same as laid down under Section 23 of the Act.

(2) The term of the nominated members of the Board of Management shall be of three years. No member shall be nominated for more than two consecutive terms.

(3) Powers and Functions of the Board of Management shall be:

(a) To accept financial accounts together with audit report.

(b) To prepare the Annual / Supplementary Budget of the University and to place it before the Governing Body for its consideration and approval.

(c) To adopt and follow the Budget for Expenditure as approved by the Governing Body.

(d) To perform any other function that may be assigned by the Governing Body / Chairman of the Board of Management.

(e) To create new posts of the teachers, the other officers and the staff of the University and recommend the same to the Governing Body for approval.

(f) To get the approval of the Governing Body before the implementation of such decisions of the Board of Management that may be having bearing on the finances of the University.

(g) To consider and approve the minutes of the selection committee and forward the same to the Governing Body for information.

(h) To monitor, control and administer the general activity of the University

(i) To frame fee structure as per faculties to be levied from the students.

STATUTE No. 11

FORMATION, POWERS AND FUNCTIONS OF ACADEMIC COUNCIL

The Academic Council shall be the principal academic body of the University and shall coordinate and exercise General supervision over the academic policies and programs of the University.

(1) The Academic Council shall consist of the following members:

(a) Vice-Chancellor (Chairman)

(b) All the Heads of the Institute.

(c) All Professors of the University Teaching Department.

(d) Three Professors of the State/Central Universities / IITs nominated by the Chancellor.

(e) Three representatives from amongst the Scientists/Educationalists/ Technologists/Industrialists nominated by the Chancellor.

(2) The term of the nominated members of the Academic Council will be three years. No member shall be nominated for more than two consecutive terms.

(3) The Vice-Chancellor, as the Chairman, shall preside over the meetings of the Academic Council and in his absence any other person nominated by the Chancellor shall preside over the meeting.

(4) The Registrar shall be the Member-Secretary of the Academic Council and in the absence of the Registrar, any other person authorized by the Vice Chancellor shall act as the Member Secretary.

(5) One half of the members of the Academic Council including the Chairperson shall form the quorum at a meeting, provided that no quorum shall be necessary for adjournment. Ordinarily fifteen clear days' notice shall be given for all meetings of the Academic Council and agenda papers shall be issued at least seven days before the date of the meeting. The notice for emergent meeting shall ordinarily be 3 days.

(6) Subject to the provisions of the Act, the Academic Council shall have the following powers, and functions; namely,

(a) To co-opt members, persons having, special knowledge or experience in the subject matter of any particular business that may come before the Council for consideration.

(b) The members so co-opted shall have all the rights of the members of the Council in regard to the transaction of the business in relation to which they may be co-opted.

(c) To promote teaching and research and related activities in the University.

(d) To make recommendations to the Governing Body on the proposals received from the different Faculties of the University for the Conferment of degrees, honorary degrees or any such other distinction or honor of the University.

(e) To exercise general supervision over the academic policies and programs of the University and to give directions regarding methods of instruction, teaching and evaluation of research or improvements in academic standards.

(f) To consider matters of general academic interest either on its own initiative or on a reference made by a faculty or the Board of Management or the Governing Body and to take appropriate action thereon.

(g) To make proposals to the Governing Body for allocating departments to the Faculties.

(h) To make proposal to the Governing Body for the institution of fellowship, scholarships, studentship, exhibition, medals and prizes and to make rules for their award.

(i) To recognize persons of eminence in their subject to be associated as research guides / co guides in the subjects or interdisciplinary subjects as prescribed in the ordinance.

(j) To formulate, modify or revise schemes for the organization and assignment of subject to the Faculties/Institutes/Departments, and to report to the Governing Body as to the expediency of abolition, reconstitution or division of any Faculty/Institute/Department of the university.

(k) To recognize the Certificates, Diplomas and Degrees of other Universities and Institutions and to determine their equivalence.

(l) To make special arrangements, if any, for the teaching of women students and for prescribing special Courses of study for them.

(m) To consider academics related proposals submitted by the Faculties/Departments of the University.

(n) To approve the syllabus of different courses/subjects submitted by the Faculties / Departments and to arrange for the conduct of the examinations according to the Ordinances made for the purpose.

(o) To award stipends, scholarships, medals and prizes, and to make awards in accordance With the Ordinances and such other conditions as may be attached to the award from time to time.

(p) To Publish syllabi of various courses of study and list of prescribed or recommended text books for Subjects.

(q) To appoint committee for admission of Students in different Faculties/Institutes/Departments of the University.

(r) To recommend to the Governing Body, the rates of remuneration and allowances for the Examination work.

(s) To delegate such of its powers to the Dean / Chairman, as it may deem fit.

(t) To report or to make recommendations on any matter referred to it by the Chancellor or the Governing Body or Board of Management, as the case may be.

(u) To exercise such other powers and perform such other duties as may be prescribed form time to time.

STATUTE No. 12

POWERS AND FUNCTIONS OF FINANCE COMMITTEE

(1) The Finance Committee shall consist of the following persons, namely:

(i)	The Chancellor or his nominee	- Chairman
(ii)	The Vice Chancellor	- Member
(iii)	The Registrar	- Member
(iv)	Two members nominated by the Chancellor	- Members
(v)	One person nominated by the Sponsoring Body	- Member
(vi)	Chief Finance and Accounts Officer	- Member Secretary

(2) The tenure of the members of the finance committee, other than ex officio members shall be of three years. The finance committee shall meet at least twice in each academic year. A notice for the meeting of the finance committee shall be given so as to reach the Committee members at least fifteen days in advance of the meeting and the agenda for the meeting shall be sent to members at least seven days in advance of the meeting.

(3) Four members of the finance committee including Chairman shall constitute the quorum at the meetings. Functions and Powers of the Finance Committee shall be:

(a) To prepare the annual estimates of income and expenditure of the University and to put up to the Governing Body for its consideration and approval.

(b) To consider the annual accounts of the University prepared under the direction of the Vice Chancellor and to put up to the Governing Body for its consideration and approval.

(c) To make its recommendations to the Governing Body to accept bequests and donations of the property to the University on such term, as it deems proper.

(d) To recommend mechanism and ways and means to generate resources for the University.

(e) To consider any other matters referred to it by the Governing Body and make its recommendations thereon.

(f) To advise the University on any matter affecting finances.

(g) To observe that the Regulations relating to the maintenance of accounts of the income and expenditure of the University are followed.

STATUTE No. 13

OTHER OFFICERS OF THE UNIVERSITY

The following shall be the other Officers of the University per the provisions in section 14 (C) of the Act 13 of 2005:

1. Director General

1. The Director General of the University shall be appointed by the Chancellor on the recommendation of the sponsoring body generally for a term of five years.
2. The Director General may be reappointed for subsequent terms following the procedure laid down in clause (1) as above.
3. The Director General shall perform duties and functions as assigned to him by the Chancellor/Sponsoring Body from time to time.
4. The Director General shall be eligible to receive pay and other allowances as decided by the Chancellor/ Sponsoring Body from time to time. The Director General shall be responsible:

    (a) To guide and advise the proposals to be sent to the University Grants Commission/AICTE/other regulatory bodies and other funding agencies in connection with approval of programs and research and development activities of the University.

    (b) To recommend the Vice-Chancellor, delegate (s) from the University to attend Conferences, Workshops etc.

(c) To advise on the planning and development of the University particularly in respect of the norms and standards of education, and research in the University.

(d) To recommend and apply for the membership of other Institutions like Universities, Commonwealth Universities, Association of International university, and the International center etc.

(e) To coordinate with Deans/Chairpersons concerned for collaboration with any University Research Institute /Centers of the country and abroad from time to time.

(f) To Co-ordinate with the Deans, concerned with regard to the work- of the teaching and research in the University Teaching Departments / Schools of Studies / Maintained Institutes and the introduction of new courses.

(g) To allow printing of syllabi, prospectus and other documents of the University from time to time.

(h) To co-ordinate with the concerned Deans with regard to the collaboration with any University/Research Institutes in India as well as foreign countries.

(i) To handle the grants under various heads including the grant for organization of Seminar/conferences / publications / travel grants/ Guest Lectures/ Visiting Professors etc. out of the Teaching, Research & Development budget.

(j) To carry out any other function and responsibility as assigned by the Sponsoring Body/Chancellor from time to time.

(k) To develop and implement the HR manual, Leave rules, benefits etc. for the university, conduct annual review, recommend increments etc.

(l) To develop and implement the Administration Manual, Duties and responsibilities of all non-teaching and teaching staff.

(m) To be responsible for Discipline and security of the university.

2. Dean Academic Affairs

1. The Dean Academic Affairs shall be appointed by the Vice-Chancellor of the University for a term of three years on the recommendation of the Chancellor.

2. The Dean Academic Affairs may be reappointed for Subsequent terms following the same procedure as laid down in clause (1) as above.

3. The Dean Academic Affairs shall perform the duties and functions as assigned by the Vice Chancellor from time to time.

4. The Dean Academic Affairs shall be eligible to receive pay and allowances as decided by the Sponsoring body / Chancellor / Vice-Chancellor.

5. The Dean Academic Affairs shall be responsible

   (a) To co-ordinate and supervise the procedure of admission of students made by the various University Teaching Departments/Institutes through Chairpersons.

   (b) To arrange the accommodation of all University classes including, evening classes, diploma Course, etc.

   (c) To get the Academic Calendars prepared and approved.

   (d) To co-ordinate with the Deans in respect of matters of inter-faculty.

   (e) To carry out any other function and duties as assigned by the Chancellor/ Vice-Chancellor from time to time.

   (f) To maintain and improve the Academic standards of the University

   (g) To call and chair the monthly Academic Meetings of all the Departments / Institutes of the University and submit its report to the Vice Chancellor.

3. Dean of Students' Welfare

The Dean of students' welfare (DSW) shall be appointed by the Vice Chancellor for the term of three years and shall be eligible for reappointment.

Provided that notwithstanding the fact that his term of three years has not expired, the Board of Management may, on the report from the Vice Chancellor, terminate the appointment of Dean of Students' welfare if it is satisfied that further continuance of the DSW will be detrimental to the cause for which he/ she has been appointed or to the interest of University.

1. Where the Dean of Students' Welfare is a Full Time salaried officer, he/she shall

   (a) Possess at least a Master's degree in the second division in some subject along with PhD. Degree and having about five years' experience of teaching post-graduate classes or ten years' experience of teaching degree classes, experience of guiding extra-curricular activities and understanding of students' problems.

   (b) Draw salary in the pay scale as decided by the Governing Body.

2. The Dean of Students' Welfare, if appointed on full time basis, from amongst the Teachers of the University shall continue to hold his/her lien on his/her

substantive post and shall be eligible to all the benefits that would have otherwise accrued to him but for his appointment as Dean of Students' Welfare.

3. The Dean of Student's Welfare shall be entitled to leave, leave salary, allowances, provident fund medical and other-benefits as may be prescribed by Governing Body of the University for the Employees of the University.

4. (i) The Dean of Student's Welfare shall be the Advisor Cum Treasurer of the University Students Council.

(ii) Subject to the control of the Vice-Chancellor, the DSW shall:

a) Make arrangements to ensure suitable housing facilities for students:

b) Arrange for employment of students in accordance with plans approved by the Vice Chancellor

c) Communicate with the guardians of the students concerning the welfare of students;

d) Obtain travel facilities for the students from competent authorities;

e) Assist the students in obtaining Scholarships, Studentships, etc. by giving them information relating thereto;

f) Perform such other duties as may be assigned to him from time to time by the Registrar with the approval of the Vice-Chancellor.

4. **Controller of Examinations**

1. The Controller of Examination will be an officer of the University and shall be appointed by the Vice Chancellor from amongst the Teachers/Officers of the University.

2. When the office by the Controller of Examination is either vacant due to reasons of either illness or Absence for any other Cause, unable to perform the duties of the office, the duties of the office shall be performed either by the Registrar or by such person as the Vice Chancellor may appoint any one from among the teachers/officers for the purpose.

3. The Controller of Examination shall control the conduct of Examination and all other necessary arrangements and execute all processes connected with examination and declaration of results after approval from the competent authority under the supervision of the Registrar.

4. The powers and duties of the controller of Examinations shall be the same as specified in the Regulations of the University.

5. The Controller of Examination shall work under the direct supervision and subordination of the Registrar.

5. **Librarian**

1. The librarian shall be a full time salaried officer of the University and his appointment will be made following the procedure as laid down through the clause (3) to (9) of Statute No. 17 for the teachers.
2. The qualification of Librarian shall be either as per UGC norms and approved by the Governing Body / Academic Council from time to time.
3. The powers and responsibilities of the Librarian shall be as specified in the Regulations of the University.

6. **Deputy/ Assistant Librarians**

The Assistant Librarian shall be recruited following procedure, qualifications, and salary as per UGC norms or prescribed by the Governing Body/ Academic Council / University. The Deputy Librarians shall generally be recruited through the procedure and qualification prescribed, by the Governing Body / Academic Council from time to time.

7. **Deputy / Assistant Registrars**

The Deputy/Assistant Registrars shall be the other officers of the University appointed by following the procedure, qualifications and salary as per UGC norms or prescribed by the Governing Body/Academic Council from time to time as per needs.

8. **Director Physical Education**

The Director Physical Education shall be a full time salaried officer of the University and his Appointment shall be made according to the procedure, qualifications and-salary as prescribed by the University Grants Commission or by the Governing Body /Academic Council front time to time.

9. **Sports Officers**

The Sports officers shall be full time salaried officers of the University and their appointment will be made following the procedure. Qualifications and salary of Sports Officer shall be as prescribed by the UGC or Governing Body / Academic Council from time to time.

STATUTE No. 14

FACULTIES

1. The University shall include the following Faculties with various departments associated with them:

1.1. Faculty of Arts and Humanities

	Subject		Subject
1	English and other European Languages	11	Hindi
2	Sanskrit Pali, Prakrit and Oriental Studies	12	Philosophy
3	Urdu. Arabic and Persian	13	Linguistics
4	Marathi and other modem Indian Languages	14	History
5	Comparative Religion and Philosophy	15	Economics
6	Fine Arts including Drawing and painting	16	Sociology
7	Library and Information	17	Social Work
8	Journalism and Mass Communication	18	Geography
9	Political Science and Public Administration	19	Psychology
10	Defense Studies	20	Home Science

1.2. Faculty of Science

	Subject		Subject
1	Physics	13	Criminology and Forensic Science
2	Mathematics	14	Nano science & Technology
3	Statistics	15	Polymer Chemistry
4	Electronics	16	Non-conventional Energy
5	Nanotechnology	17	Allied Sciences
6	Industrial Chemistry	18	Computational Physics
7	Fashion Design & Technology	19	Computational Mathematics
8	Engineering Physics	20	Animation Science & Technology
9	Computational Chemistry	21	Library Science
10	Actuarial Science	22	Library & Information Science
11	Chemistry	23	Material Science
12	Geology	24	Nutrition & Dietetics

1.3. Faculty of Life Sciences

	Subject		Subject
1	Biotechnology	12	Botany
2	Bioinformatics	13	Biochemistry
3	Zoology	14	Anthropology
4	Bio-Science	15	Genetics
5	Biomedical Engineering	16	Soil Science
6	Limnology	17	Medical Science
7	Plant Science	18	Animal Science
8	Paramedical Science	19	Embryology
9	Environmental Science	20	Dentistry
10	Microbiology	21	Medical Biotechnology
11	Food Science & Technology	22	Genetic Engineering

1.4. Faculty of Engineering

	Subject		Subject
1	Civil Engineering	19	Electronics & Communication Engg.
2	Electrical Engineering	20	Chemical Engineering
3	Electrical & Electronics Engg.	21	Computer Science Engineering
4	Information Technology	22	Applied Physics
5	Applied Mathematics	23	Applied Geology
6	Applied Chemistry	24	Mining Engineering
7	Metallurgy Engineering	25	Architecture
8	Biotechnology	26	Biomedical Engineering
9	Automobile Engineering	27	Aeronautic Engineering
10	Multi-disciplinary Programs	28	Inter Disciplinary Engineering
11	Structural Engineering	29	Integrated Architectural & Structural Engineering
12	Food Technology	30	Petroleum Engineering
13	Nano Technology	31	Aerospace Engineering
14	Material Science Engineering	32	Agricultural Engineering
15	Mechanical Engineering	33	Automation & Robotics
16	Printing Technology	34	Transport Engineering
17	Industrial Engineering	35	Wireless Engineering & Networks
18	Instrumentation & Control Engg.	36	Mechatronics

1.5. Faculty of Law

	Subject		Subject
1	Law	9	Property Law
2	International Law	10	Equity & Trusts
3	Law of Taxation	11	Civil Law
4	Wealth Management and Protection	12	Common Law and Equity
5	Constitutional and Administrative Law	13	Religious Law
6	Criminal Law	14	Joint Law & MBA Program
7	Contract Law	15	Cyber Law
8	Tort Law	16	Further Disciplines

1.6. Faculty of Commerce

	Subject
1	Commerce
2	Applied Economics and Business Management
3	Corporate Strategy
4	Commerce including-Accounting/Financial/Business/Insurance
5	Chartered Accountancy
6	Corporate Secretary
7	Banking
8	Financial Accounting
9	Taxation
10	Advertising & Public Relations

1.7. Faculty of Education

	Subject		Subject
1	Education	4	Applied Psychology
2	Physical Education	5	Yogic Science
3	Adult & Continuing Education		

1.8 Faculty of Pharmacy

	Subject
1	Pharmaceutical Sciences
2	Pharmaceutical Management
3.	Pharmaceutical Production

1.9. Faculty of Management

	Subjects/Specializations		Subjects/Specializations
1	Management	14	Hospitality Management
2	Retail/ Insurance	15	Hotel & Restaurant Management & Catering Technology
3	International Business	16	International Hospitality Studies
4	Security & Portfolio Management	17	Heritage Management
5	Rural Management	18	Infrastructure Management
6	Agro Business Management	19	Financial Markets
7	Small Business Management	20	Project Management
8	Hospital & Health Care Management	21	Marketing Management
9	Financial Management	22	Travel & Tourism Management
10	Human Resource Management	23	Event Management
11	Institutional Management	24	Media Management
12	Logistics & Supply Chain Management	25	Investment & Portfolio Management
13	Food Services Management	26	Biotechnology

1.10. Faculty of Insurance & Risk

	Subject		
1	Insurance Management	4	Insurance Sales Management
2	Actuarial Science	5	Portfolio Management
3	Risk Management		

1.11. Faculty of Information Technology

	Subject		Subject
1	Computer Applications	6	Software Engineering
2	Computer Science	7	Information Technology
3	Hardware & Networking	8	Internet & Mobile Technology
4	Artificial Intelligence & Knowledge Management		
5	Computer Graphics and Animation		

1.12. Faculty of Dual Studies (Industry supported cooperative education, with 3 months or 6 months internship each year)

	Subject		Subject
1	Biotechnology	3	Agribusiness
2	Engineering Technology	4	Business Information System

1.13 Faculty of Design

1	Fashion Design	6	Architecture & Design
2	Interior Design	7	Industrial Design
3	Textile Design	8	Product Design
4	Jewellery Design	9	Theatre Design
5	Fine Art	10	TV/Film Design

1.14. Faculty of Doctoral Studies for Study and Research leading to the award of Ph. D, D. Litt., D. Ed., and Fellow qualifications in all areas of study.

And such other Faculties as may be approved by the State Govt. /UGC shall be added from time to time.

2. Each Faculty shall have such departments as may be assigned to it by the Academic Council from time to time.

STATUTE No. 15

CONSTITUTION, POWER AND FUNCTIONS OF FACULTIES

Each Faculty shall consist of following members, namely:

(a) There shall be a Chairperson of the Institute/College/School for each faculty

(b) The Associate Head of the Institute of the Faculty who shall be the Deputy Chairman.

(c) All Professors in the Faculty.

(d) One Reader/Associate Professor and one Asst. Professor/Lecturer, by rotation according to seniority from each Department in the Faculty. The term of the faculty shall be three years.

The following shall be the Powers and functions of the Faculties.

1. To consider and approve the syllabi prepared by the Board of Studies.
2. To co-opt the eminent academicians / Industrialists / Scientists as the members of the Faculty.
3. To recommend the proposals drafted by the Board of Studies and standing committee / other academic bodies to the Academic Council.
4. The Faculty shall have such powers and shall perform such duties as may be assigned by the statutes and the Ordinances from time to time and appoint such Boards of Studies in different subjects as may be prescribed by the Ordinances.
5. The Faculties shall also consider and make such recommendations to the academic Council on any question pertaining to their respective spheres of work as may appear to them necessary or on any matter referred by the Academic Council.

STATUTE No. 16

POWERS & FUNCTIONS OF HEAD OF FACULTY

There shall be a Head for each Faculty or a group of academic areas as designated by the Vice Chancellor from time to time. The Head of the concerned Faculties shall be appointed by the Chancellor on the recommendation of the Vice-Chancellor for a term of three years subject to renewal of appointment, provided that:

(1) If there is no Professor, a Reader or Associate Professor selected by the Vice Chancellor may act as Head, subject to confirmation by the Chancellor.

(2) The Head of each faculty shall be the Chairman of the Faculty and shall be responsible for the observance of the Statutes, the Ordinances and the Regulations relating to the Faculty.

(3) The Head shall be responsible for overall supervision and control of the Institute and the conduct of teaching and research work in the Institutes.

(4) The Head of the Faculty shall exercise such other powers and perform such other functions and duties as may be assigned by the Governing Body / Chancellor / Vice-Chancellor.

(5) The Head of the Faculty shall be responsible for the academic and financial performance of the Faculty and shall be subject to activity and financial audit.

(6) The Head of each Faculty shall be responsible for making monthly, Semester or Term wise, and annual activity and Financial budgets for the Faculty/Faculties under his/her control.

(7) The Head of Each Faculty (or the Faculty Chairman if so designated) has administrative, financial and academic responsibility

(8) The Head may receive special pay for the duration of the appointment.

STATUTE No. 17

APPOINTMENT OF TEACHERS OF THE UNIVERSITY

(1) For the teaching positions in the University, namely the Professor, Associate Professors, Assistant Professors, Readers, Sr. Lecturers and Lecturers, the Academic Council may recommend to the Governing Body for filling up the vacancies available in different departments of the University from time to time, in 2 categories namely Annual requirement based on Academic and Financial budgets, and for Replacement due to attrition, resignation and termination during the academic year

(2) The Governing Body shall assess the recommendations of the Academic Council and approve filling up of teaching vacancies through an open advertisement and selection process from time to time for Annual forecast requirement

(3) Teaching positions (Professors, Associate Professors. Assistant Professor Readers, Sr. Lecturers and Lecturers shall be advertised in the Daily Newspapers of wider circulation, clearly mentioning the essential qualifications and pay scale for each advertised post as per norms prescribed by the University Grants Commission (UGC) or any other concerned Regulatory Body and approved by the Governing Body.

(4) A Screening Committee consisting of three members, appointed by the Vice-Chancellor shall screen all the applications and prepare a summary of all the candidates satisfying the essential qualifications and to be called for the interview.

(5) Summary, of all the screened applications shall be made available to the Selection Committee at the time of interview.

(6) The Selection Committee for appointment of Regular Teachers shall consist of the following members:

- (i) The Vice Chancellor - Chairman
- (ii) One member of the Private Universities' Regulatory Commission to be nominated by the Chairman of the Private Universities' Regulatory Commission.
- (iii) Three subject experts nominated by the Vice Chancellor from a panel of experts approved by the Regulatory Commission.
- (iv) One member nominated by the Chancellor / Sponsoring Body.
- (v) Registrar shall act as the Member Secretary.

Four members shall form the quorum. If the approval of the panel of experts, submitted by the University, is not received from the Private Universities' Regulatory Commission within three weeks from the date of submission of the panel by the University, the Vice Chancellor will nominate three subject experts from the submitted panel.

(7) The Selection Committee shall recommend to the Governing Body/Board of Management the names, arranged in order of merit, if any, of the persons whom it considers suitable for the faculty positions.

(8) After the approval of appointments, as recommended by the Selection Committee and approved by the Governing Body/Board of Management the Registrar shall issue appointment letters to the selected candidates with his seal and signature in the University Letter Head.

(9) In case of any dispute with regard to selection of candidates or dissenting note by any member of the Selection Committee, the matter will be referred to the Chancellor, whose decision shall be final.

(10) In addition to the regular teachers, the Chancellor / Board of Management may appoint the persons of eminence with outstanding Academic and Research Achievements as the Professor of Eminence, Professor Emeritus, Distinguished Professors, Adjunct Professors, Advisers / Directors / Director General in the University for introducing Academic Excellence in research, teaching and extension. The Honorarium perks, terms and conditions for these positions shall be decided by the Chancellor. Appointment letters for these shall be issued by the Registrar in the University Letter head with his seal and signature.

(11) In addition to full-time teachers, the Vice-Chancellor may decide to engage for a fixed period Part time, contractual and/or assignment based positions, either through direct recruitment or out-sourcing.

The terms and conditions (such as honorarium, TA/DA, conveyance charges etc.) of such engagements shall be decided by the Chancellor of the University from time to time and such appointment letters shall be issued by the Registrar with his seal and signature in the University Letter Head.

(12) Any dispute / legal matter in this regard shall be subject to the Jurisdiction of Raipur District Court of Chhattisgarh and High Court of Chhattisgarh.

(13) In case of immediate requirement of Replacement during an Academic Year, the Registrar, in consultation with the Vice Chancellor, may appoint suitable persons to fill the vacancy, subject to ratification by the Chancellor.

STATUTE NO 18

APPOINTMENT OF CHIEF EXECUTIVE OFFICER (CEO) OR DIRECTOR GENERAL (DG)

(1) The Chancellor may appoint from time to time a CEO or DG primarily to ensure that the following activities are carried out diligently

a. Administration of the University
b. Recruitment and administration of all non-teaching staff
c. Management of all out-sourced services
d. Hostels
e. Security
f. IT Services
g. Internal and External audit
h. Law and Order within the University premises
i. Liaison with all external agencies concerning University affairs

(2) The CEO or DG will report to the Chancellor and will work with the Vice Chancellor to ensure smooth functioning of the University

STATUTE No. 19

TERMS AND CONDITIONS OF THE EMPLOYEES

(Section 26 (1) (e) of the Act)

1. The Governing Body or Director General shall formulate the policies and terms and conditions of appointment and of services of faculty members and employees with the approval of the Chancellor.
2. The Registrar shall issue the appointment orders of all the employees of the University with his seal and signature in the Letter Head of the University.
3. Approval of the Vice-Chancellor in accordance with policies and procedures shall be as formulated by the Governing Body, for all teaching staff and by the Director General for all non-teaching staff.

STATUTE No. 20

STANDING COMMITTEE OF GOVERNING BODY/ BOARD OF MANAGEMENT/ ACADEMIC COUNCIL

1. The Governing Body, Board of Management and Academic Council may constitute respective standing committees of the University with Vice-Chancellor as the Chairman.

2. The Registrar shall act as the Member Secretary of these Standing Committees.
3. Meeting of the Standing Committees shall be convened as and when required under the directions Of the Vice-Chancellor. Half of the members of the Standing Committee shall constitute the quorum. The adjourned meeting will not require quorum.
4. Notice for the meeting of the Standing Committee along with the agenda will be served to the member at least three days in advance of the meeting. However, an emergent meeting of the Standing Committees can be called by the Vice Chancellor, as and when required, with one hour notice.
5. All Authorities other than in clause (1) above can delegate any power vested in them with the approval of Governing Body.
6. The Chancellor and the Vice-Chancellor can assign the powers vested in them, except approval of appointments of employees (Teaching & Non-teaching) and terminations of their services; such delegation shall be reported to the Governing Body.
7. The Officers, other than Chancellor and Vice-Chancellor, can delegate the powers vested in them with the approval of the Vice Chancellor.

STATUTE No. 21
BOARD AND COMMITTEES

The Governing Body, the Board of Management, The Academic Council, and the Faculty may constitute boards or committees consisting of the members of the authority making such & such other persons (if any as that authority in each case may think fit) and any such board or committee may deal with any Subject assigned to it subject to the Subsequent confirmation by the authority which appointed it.

STATUTE No. 22
BOARD OF-STUDIES

(1) There shall be a Board of Studies for each department comprising of:

(a) The Head of the Institute - Chairperson.

(b) All teachers of the concerned department.

(c) Two experts for the concerned subject to be nominated as members by the Vice Chancellor on the advice of the Chairman, Board of Studies from outside the University from academia / Industries.

(2) The term of the Co-opted members of the Board of Studies shall be three years.

(3) The Vice Chancellor can constitute the Board of Studies for the subjects to be started by the University as and when required.

(4) Detailed syllabus of the different courses of the department shall be prepared by the Board of Studies and be submitted to the Academic Council for its approval and publication.

(5) Contents of the syllabi shall be revised and updated by the Board of Studies from time to time and be submitted to the Academic Council for approval.

(6) The meetings of the Board of Studies shall be arranged at least once in a year.

STATUTE No. 23

BOARD OF EXAMINATION

(1) The Board of Examination of each department shall consist of the following members:

(i) Head of the concerned faculty as Chairperson

(ii) Subject Head of the Concerned Department

(iii) One senior teacher of the Department to be nominated by the Vice-Chancellor.

The quorum of the Board shall be two members.

(2) Board of Examination of the department shall recommend a panel of three names to the Vice-Chancellor, for the appointment of examination paper setters, moderators & practical examiners of each year/semester. The Vice-Chancellor shall have the right to add or delete names in the proposed list. The subject head of the concerned department shall act as the Chairman of the Board of Examination, in the absence of the Head of the Institute of the concerned Faculty.

STATUTE No. 24

PROVISION REGARDING FEE TO BE CHARGED FROM THE STUDENTS

(1) All the Courses in the University will be run on self-finance mode. The following types of General or common to all fees may be charged from the students:

A	Prospectus & Registration Form
B	Entrance Examination
C	Admission Fee (wherever applicable)
D	Tuition Fees
E	Examination Fee
F	Library Fee
G	Development / Amalgamated Fund
H	Laboratory Fee
I	Caution Money (refundable)
J	Hostel Fee
K	Transportation (Bus) Fee
L	Uniform Fee
M	Convocation Fee
N	Industrial / Academic Tour Fee
O	Summer Training Arrangement / Supervision Fee
P	Social Project Supervision Fee
Q	Finishing School fee
R	Yoga / Meditation Training Fee
S	Physical Training & Sports Fee
T	Educational Tour Fee
U	Study Material Fee
V	Stationery Fee
W	Students' Welfare Fee
X	Cultural / Co-curricular Activities Fee
Y	Extra Classes Fee
Z	Duplicate Document(s) Fee
A a	Migration Fee
A b	Verification Fee
A c	Compliance Fee
A d	Re-evaluation Fee
A e	Name Change Fee
A f	Medical / Group Insurance Fee

A g	Personality Development Fee
A h	Soft Skills Training Fee
A i	Etc.

(2) The University can have minor changes in the fee structure. However, the major changes, if any, shall subject to the approval of the Governing Body / Academic Council.

(3) Fees for duplicate mark-sheets, Re-evaluation, issuance of degree and such other matters may be charged from the students, as prescribed by the Governing Body / Academic Council.

(4) The components of Fee may be more & vary from course to course and shall be decided by the Governing Body/Academic Council for each course from time to time. The Governing Body / Academic Council can also propose minor changes in the fee structure.

(5) The fees for the courses wherever required, shall be in conformity with those proposed by the concerned regulatory bodies.

(6) The Fee structure of various courses and provision of exemption from tuition fee shall be decided by the Academic Council from time to time and will be made available to the students along with the prospectus for the concerning session.

STATUTE No. 25

CONVOCATION

(1) The Convocation for the award of the Degrees, Diplomas and other Distinction of the University shall normally be held annually.

(2) The Academic Council shall frame Regulations relating to the format of the Degree and Diploma, Documents, Certificates and Citations, their text, issuance of these documents in absentia, duplicate degree and procedure for holding Convocation.

STATUTE No. 26

CONFERMENT OF HONORARY DEGREES AND ACADEMIC DISTINCTIONS

(1) Proposal of conferring an Honorary Degree or Academic Distinction to some distinguished Personality shall be made in writing, along with the Bio-data of the proposed recipient, by the Faculty to the Chairman of the Academic Council.

(a) On receipt of the proposal a special meeting of the Academic Council shall be called to consider the proposal.

(b) At such special meeting of the Academic Council, the Vice-Chancellor shall call upon the members to indicate their opinion about the proposal. If the proposal is passed by the Academic Council it shall be placed to the Governing Body for the approval.

(c) Every proposal for conferment of an Honorary Degree or Academic Distinction shall be made separately and considered in respect of a proposed recipient.

STATUTE No. 27

STUDENTS' COUNCIL

(1) Students' Council shall mainly function as a forum for getting feedback on the students' issues and their welfare.

(2) The Vice-Chancellor shall appoint on the Students Council one student from each Department/Faculty who shall be a full time student in the university and has secured the first position in order of merit in the preceding Examination.

(3) The Vice-Chancellor can also decide to involve other categories of students in the Students' Council depending upon the need of student's participation for the benefit of the University. Students of all categories shall be given adequate representation in the Students Council.

STATUTE No. 28

CATEGORIES OF THE NON-TEACHING EMPLOYEES

(1) The following types of non-teaching employees will be employed by the University

(a) Permanent/Probationary employee

(b) Contractual employee

(c) Casual employee

(2) Permanent employee means an employee who is appointed against a clear vacancy. The Probationary period for such employees will be of two years, which can be extended, if necessary.

(3) Contractual employee means an employee who is appointed on contract for a specific period.

(4) Casual employee means an employee who is engaged on the basis of a Muster Roll.

(5) The terms and service conditions of all the above three categories of employees and Arbitration procedures shall be as prescribed by the Regulations of the University from time to time.

STATUTE No. 29

ADMINISTRATION OF ENDOWMENT FOR THE AWARD OF FELLOWSHIPS, SCHOLARSHIPS, MEDALS AND PRIZES IN THE UNIVERSITY

(1) The Board of Management may accept donations for creation of endowment fund for the award of Fellowships, Scholarships, Stipends, Medals and Prizes of the recurring nature.

(2) The Board of Management shall administer all the endowments.

(3) The award shall be made out of the Annual Income accruing from the endowment. Any part of the income which is not so utilized shall be added to the endowment.

(4) (a) The Board of Management shall prescribe the conditions of depositing the endowment in a nationalized Bank

(b) The value of endowment necessary for instituting an award shall be prescribed by the Board of Management.

(5) No endowment shall be accepted in contravention of the award, and effect shall be given to the wishes of the donor as far as possible.

(6) In case any endowment is accepted by the Board of Management, Board shall make a Regulation for it, giving such details as the name of the donor, name of endowment, initial value and the purposes of the endowment, etc.

(7) Approval of awardees of fellowships, scholarships, medals and prizes as per the specific Regulation(s)/ordinance(s) belonging to the specific endowment will be given by the Board of Management.

STATUTE No. 30

ADMISSIONS OF STUDENTS

(1) Admission to various courses shall be governed as prescribed in the ordinance framed for the concerned subjects.

(2) The University may conduct its own entrance test, if necessary, or may utilize the list of results of such examination/test conducted by different State/National Professional Bodies.

(3) The University may admit the students on the basis of merit, wherever entrance test is not essentially required.

(4) As and when necessary, the guidelines of the different regulatory bodies of State/ Center shall be taken into account.

STATUTE No. 31

NUMBER OF SEATS IN DIFFERENT COURSES / SUBJECTS

(1) The number of seats in different courses/subjects shall be as per the norms specified by the concerned Regulatory Bodies such as AICTE/ NCTE/ MCI/ BCI etc. for a particular course.

(2) The number of seats may be decided by the Academic Council/ Governing Body for different Courses from time to time on the basis of approval of concerned regulatory bodies, wherever necessary.

(3) The University will inform the Private University Regulatory Commission about the number of seats allocated in each course/subject.

(4) The Regulatory Commission may cause inspection to ensure that there is adequate Infrastructure available in the University for running the courses according to the number of seats allocated. In case some deficiency is found during the inspection, the Regulatory Commission shall inform the University to make up for the deficiencies within some specified period and to submit a compliance report with regards to suggestions /observations made by the inspection team.

STATUTE No. 32

ANNUAL REPORT AND ACCOUNTS

(1) The Annual Report of the University shall be prepared by the Board of Management.

(2) The Annual Report shall consist of 2 parts

a. Activity Report for which the Vice Chancellor shall be responsible

b. Financial report for which the Registrar shall be responsible

(3) The Report along with Audited Accounts shall be placed for approval to the Governing Body.

(4) A copy of the Annual Report shall be presented to the Visitor and to the Regulatory Commission.

(5) Annual Report of the University shall be presented by the Registrar of the University with his seal and signature.

(6) The Annual Report is a public document and shall be available on the web site of the University, after the presentation the Visitor.

STATUTE No. 33

ACTION AGAINST STUDENTS, TEACHERS AND OTHER STAFF

(1) Where there is an allegation of misconduct against a teacher, the Vice-Chancellor shall constitute an Honour Committee and, if necessary, based on the finding of the Committee, may later constitute an Inquiry Committee for the purpose.

(2) The conduct of all the Students, Staff (teaching and non-teaching), Management and administrative staff including all officers below the rank of Vice Chancellor and Director General is based on Honour, Trust and Mutual respect.

(3) In case any member is accused of conduct not becoming the standards prescribed by all the stakeholders, the Honour Committee will be formed by random selection among students, teachers and non-teaching staff. The Honour Committee shall have up to 5 members. The Accuser(s) and the member(s) accused of misconduct shall appear before the Honour Committee. The Honour Committee shall decide, based on representations and evidence presented before the Committee, whether there is an incidence of misconduct or not.

(4) Based on the Honour Committee report, the Vice Chancellor may decide the course of action depending on the severity of the misconduct.

(5) An appeal against any action taken by the Vice-Chancellor can be made to the Chancellor within 30 days from the date of receiving the communication of the action taken.

(6) All disputes, legal matters in such cases shall subject to the jurisdiction of Raipur District Court of Chhattisgarh and High Court of Chhattisgarh.

STATUTE No. 34

ACTION AGAINST NON-TEACHING EMPLOYEES

(1) The Action shall be same as in Statute No. 32.

STATUTE No. 35

RESIGNATION

(1) A resignation rendered by an employee shall be processed as per the Regulations prescribed for the purpose.

Sample Degree

Sr. No.________ Roll No.________

ITM University, Raipur



Doctor of Philosophy

This is to certify that the thesis submitted by Mr/Ms.______________________________ for the Degree of DOCTOR OF PHILOSOPHY has been accepted by ITM University, Raipur, during the year ________ and he/she is conferred today with the Degree of DOCTOR of PHILOSOPHY in the Subject ____________________ under the faculty of ______________ Title of the Research ______________________________________

Dated : ____________

Vice Chancellor
(Original Signature)
ITM University
Raipur.

Sample of Mark Sheet



Photo

ITM University, Raipur
Statement of Marks
Examination for the Degree of ______________________ 2013

Serial No.: ____________

Roll No. : ____________
Enrolment No.: ____________

Name of the Candidate : ______________________
Father/Husband's Name : ______________________
Mother's Name : ______________________

Center : ______________________, Raipur

Attempt : ____________

	Part A						Part B				Part C
	Written Examination						Practical Examination				Dissertation Seminar
	Paper I	Paper II	Paper III	Paper IV	Paper V	Paper VI	Subject	Subject	Subject	Subject	
Maxi } Marks											
Min } Marks											
Marks Obtained											

Total Marks Obtained ____________ (in figures) ______________________(In words) out of ____________

Result: Passes/ Fails Division______ Order of Merit ________ Part or Parts in Which Exempted ____________

Compiled by ______ Checked By ____________

Raipur
Dated : ________

Registrar
(Original Signature)

Controller of Examinations
(Original Signature)

राजस्व विभाग

कार्यालय, कलेक्टर, जिला बलौदाबाजार-भाटापारा, छत्तीसगढ़ एवं पदेन उप-सचिव, छत्तीसगढ़ शासन राजस्व विभाग

बलौदाबाजार, दिनांक 21 मई 2012

भू-अर्जन प्रकरण क्र. 5 अ/82/वर्ष 2010-11.—चूंकि राज्य शासन को यह प्रतीत होता है कि इससे संलग्न अनुसूची के खाने (1) से (4) में वर्णित भूमि की अनुसूची के खाने (6) में उसके सामने दिये गये सार्वजनिक प्रयोजन के लिये आवश्यकता है अथवा आवश्यकता पड़ने की संभावना है. अत: भू-अर्जन अधिनियम, 1894 (क्रमांक 1 सन् 1894) की धारा 4 की उपधारा (1) के उपबन्धों के अनुसार इसके द्वारा सभी संबंधित व्यक्तियों को इस आशय की सूचना दी जाती है कि राज्य शासन, इसके द्वारा, इस अनुसूची के खाने (5) में उल्लेखित अधिकारी को उक्त भूमि के संबंध में उक्त धारा 4 की उपधारा (2) द्वारा दी गई शक्तियों का प्रयोग करने के लिए प्राधिकृत करता है :—

अनुसूची

भूमि का वर्णन				धारा 4 की उपधारा (2) के द्वारा प्राधिकृत अधिकारी	सार्वजनिक प्रयोजन का वर्णन
जिला	तहसील	नगर/ग्राम	लगभग क्षेत्रफल (हेक्टेयर में)		
(1)	(2)	(3)	(4)	(5)	(6)
बलौदाबाजार-भाटापारा	बिलाईगढ़	खजरी प. ह. नं. 13	1.833	कार्यपालन अभियंता, लोक निर्माण विभाग (भवन+सड़क), बलौदा-बाजार.	खजरी, पवनी, रमतला, भण्डोरा मार्ग निर्माण कार्य हेतु.

बलौदाबाजार, दिनांक 21 मई 2012

भू-अर्जन प्रकरण क्र. 6 अ/82/वर्ष 2009-10.—चूंकि राज्य शासन को यह प्रतीत होता है कि इससे संलग्न अनुसूची के खाने (1) से (4) में वर्णित भूमि की अनुसूची के खाने (6) में उसके सामने दिये गये सार्वजनिक प्रयोजन के लिये आवश्यकता है अथवा आवश्यकता पड़ने की संभावना है. अत: भू-अर्जन अधिनियम, 1894 (क्रमांक 1 सन् 1894) की धारा 4 की उपधारा (1) के उपबन्धों के अनुसार इसके द्वारा सभी संबंधित व्यक्तियों को इस आशय की सूचना दी जाती है कि राज्य शासन, इसके द्वारा, इस अनुसूची के खाने (5) में उल्लेखित अधिकारी को उक्त भूमि के संबंध में उक्त धारा 4 की उपधारा (2) द्वारा दी गई शक्तियों का प्रयोग करने के लिए प्राधिकृत करता है :—

अनुसूची

भूमि का वर्णन				धारा 4 की उपधारा (2) के द्वारा प्राधिकृत अधिकारी	सार्वजनिक प्रयोजन का वर्णन
जिला	तहसील	नगर/ग्राम	लगभग क्षेत्रफल (हेक्टेयर में)		
(1)	(2)	(3)	(4)	(5)	(6)
बलौदाबाजार-भाटापारा	बिलाईगढ़	भटगांव प. ह. नं. 29	0.109	कार्यपालन अभियंता, लोक निर्माण विभाग (भवन+सड़क), बलौदा-बाजार.	भटगांव, जोरा, करमंदी मार्ग निर्माण कार्य हेतु.

छत्तीसगढ़ के राज्यपाल के नाम से तथा आदेशानुसार,
राजेश सुकुमार टोप्पो, कलेक्टर एवं पदेन उप-सचिव.

कार्यालय, कलेक्टर, जिला रायपुर, छत्तीसगढ़ एवं पदेन उप-सचिव, छत्तीसगढ़ शासन राजस्व विभाग

रायपुर, दिनांक 11 जुलाई 2012

क्र./क/वा./भू.अ./अ.वि.अ./प्र.क्र./13/अ-82/वर्ष 2011-12.—चूंकि राज्य शासन को इस बात का समाधान हो गया है कि नीचे दी गई अनुसूची के पद (1) में वर्णित भूमि की अनुसूची के पद (2) में उल्लेखित सार्वजनिक प्रयोजन के लिए आवश्यकता है. अतः भू-अर्जन अधिनियम, 1894 (क्रमांक 1 सन् 1894) की धारा 6 के अन्तर्गत इसके द्वारा यह घोषित किया जाता है कि उक्त भूमि की उक्त प्रयोजन के लिए आवश्यकता है :—

अनुसूची

(1) भूमि का वर्णन-
- (क) जिला-रायपुर
- (ख) तहसील-तिल्दा
- (ग) नगर/ग्राम-ताराशिव, प.ह.नं. 8
- (घ) लगभग क्षेत्रफल-2.111 हेक्टेयर

खसरा नम्बर	रकबा (हेक्टेयर में)
(1)	(2)
665	0.072
663/2	0.073
634	0.072
663/1	0.073
662	0.101
653	0.040
643/3	0.134
643/2	0.134
642	0.133
636	0.073
623	0.061
615/4	0.048
643/4	0.020
625	0.060
626/1	0.040
626/2	0.133
638/1	0.174
641	0.101
644	0.101
652	0.024
660/1	0.202
660/2	0.202
624	0.040
योग 23	2.111

(2) सार्वजनिक प्रयोजन जिसके लिए भूमि की आवश्यकता है-औद्योगिक क्षेत्र के एप्रोच रेल्वे लाईन निर्माण योजना हेतु निजी भूमि का अर्जन.

(3) भूमि का नक्शा (प्लान) का निरीक्षण मुख्य महाप्रबंधक जिला व्यापार एवं उद्योग केन्द्र, रायपुर (छ.ग.) के कार्यालय में किया जा सकता है.

रायपुर, दिनांक 11 जुलाई 2012

क्र./क/वा./भू.अ./अ.वि.अ./प्र.क्र./14/अ-82/वर्ष 2011-12.—चूंकि राज्य शासन को इस बात का समाधान हो गया है कि नीचे दी गई अनुसूची के पद (1) में वर्णित भूमि की अनुसूची के पद (2) में उल्लेखित सार्वजनिक प्रयोजन के लिए आवश्यकता है. अतः भू-अर्जन अधिनियम, 1894 (क्रमांक 1 सन् 1894) की धारा 6 के अन्तर्गत इसके द्वारा यह घोषित किया जाता है कि उक्त भूमि की उक्त प्रयोजन के लिए आवश्यकता है :—

अनुसूची

(1) भूमि का वर्णन-
- (क) जिला-रायपुर
- (ख) तहसील-तिल्दा
- (ग) नगर/ग्राम-खम्हरिया, प.ह.नं. 11
- (घ) लगभग क्षेत्रफल-4.676 हेक्टेयर

खसरा नम्बर	रकबा (हेक्टेयर में)
(1)	(2)
116/21	0.316
116/7	0.150
116/33	0.081
116/27	0.162
141/2	0.048
126/2	0.132
116/28	0.121
127/1	0.057
127/2	0.145

(1)	(2)
127/4	0.101
127/3	0.101
74/13	0.255
490/1	0.164
490/3	0.332
490/8	0.154
490/9	0.032
435/1	0.168
490/4	0.405
490/7	0.004
490/12	0.040
435/3	0.101
437/1	0.263
491/1	0.121
436/2	0.001
436/1	0.405
491/2	0.150
434/2	0.101
438/2	0.202
437/3	0.263
434/1	0.101
योग 30	4.676

(2) सार्वजनिक प्रयोजन जिसके लिए भूमि की आवश्यकता है- औद्योगिक क्षेत्र के एप्रोच रेल्वे लाईन निर्माण योजना हेतु निजी भूमि का अर्जन.

(3) भूमि का नक्शा (प्लान) का निरीक्षण मुख्य महाप्रबंधक जिला व्यापार एवं उद्योग केन्द्र, रायपुर (छ.ग.) के कार्यालय में किया जा सकता है.

रायपुर, दिनांक 11 जुलाई 2012

क्र./क/वा./भू.अ./अ.वि.अ./प्र.क्र./17/अ-82/वर्ष 2011-12.—चूंकि राज्य शासन को इस बात का समाधान हो गया है कि नीचे दी गई अनुसूची के पद (1) में वर्णित भूमि की अनुसूची के पद (2) में उल्लेखित सार्वजनिक प्रयोजन के लिए आवश्यकता है. अत: भू-अर्जन अधिनियम, 1894 (क्रमांक 1 सन् 1894) की धारा 6 के अन्तर्गत इसके द्वारा यह घोषित किया जाता है कि उक्त भूमि की उक्त प्रयोजन के लिए आवश्यकता है :—

अनुसूची

(1) भूमि का वर्णन-
- (क) जिला-रायपुर
- (ख) तहसील-तिल्दा
- (ग) नगर/ग्राम-बरतोरी, प.ह.नं. 13
- (घ) लगभग क्षेत्रफल-4.928 हेक्टेयर

खसरा नम्बर (1)	रकबा (हेक्टेयर में) (2)
167/7	0.208
166/1	0.364
167/3	0.037
167/4	0.267
149/10	0.243
6	0.101
148	0.668
139/2	0.170
139/4	0.034
142/2, 3	0.129
140/2	0.001
141/2	0.097
142/1	0.405
126	0.073
129	0.174
168	0.174
139/5	0.170
139/6	0.037
136/2	0.081
140/1	0.133
136/1	0.182
122/2	0.194
139/1	0.223
139/7	0.069
127/2	0.057
122/1	0.190
141/1	0.117
167/8	0.330
योग 28	4.928

(2) सार्वजनिक प्रयोजन जिसके लिए भूमि की आवश्यकता है- औद्योगिक क्षेत्र के एप्रोच रेल्वे लाईन निर्माण योजना हेतु निजी भूमि का अर्जन.

(3) भूमि का नक्शा (प्लान) का निरीक्षण मुख्य महाप्रबंधक जिला व्यापार एवं उद्योग केन्द्र, रायपुर (छ.ग.) के कार्यालय में किया जा सकता है.

रायपुर, दिनांक 11 जुलाई 2012

क्र./क/वा./भू.अ./अ.वि.अ./प्र.क्र./20/अ-82/वर्ष 2011-12.—चूंकि राज्य शासन को इस बात का समाधान हो गया है कि नीचे दी गई अनुसूची के पद (1) में वर्णित भूमि की अनुसूची के पद (2) में उल्लेखित सार्वजनिक प्रयोजन के लिए आवश्यकता है. अत: भू-अर्जन अधिनियम, 1894 (क्रमांक 1 सन् 1894) की धारा 6 के अन्तर्गत इसके द्वारा यह घोषित किया जाता है कि उक्त भूमि की उक्त प्रयोजन के लिए आवश्यकता है :—

अनुसूची

(1) भूमि का वर्णन-
- (क) जिला-रायपुर
- (ख) तहसील-तिल्दा
- (ग) नगर/ग्राम-कोनारी, प.ह.नं. 11
- (घ) लगभग क्षेत्रफल-3.620 हेक्टेयर

	खसरा नम्बर	रकबा (हेक्टेयर में)
	(1)	(2)
	70/4, 5, 6, 7, 16	0.405
	76/1	0.202
	77/1	0.243
	411/2	0.113
	412/1	0.101
	412/3	0.255
	76/2	0.202
	77/2	0.212
	78/1	0.096
	78/2	0.060
	78/4	0.060
	89/4	0.281
	78/3	0.065
	78/5	0.072
	89/1	0.282
	411/1	0.324
	412/4	0.182
	395/1	0.465
योग	18	3.620

(2) सार्वजनिक प्रयोजन जिसके लिए भूमि की आवश्यकता है- औद्योगिक क्षेत्र के एप्रोच रेल्वे लाईन निर्माण योजना हेतु निजी भूमि का अर्जन.

(3) भूमि का नक्शा (प्लान) का निरीक्षण मुख्य महाप्रबंधक जिला व्यापार एवं उद्योग केन्द्र, रायपुर (छ.ग.) के कार्यालय में किया जाा सकता है.

छत्तीसगढ़ के राज्यपाल के नाम से तथा आदेशानसार,
रोहित यादव, कलेक्टर एवं पदेन उप-सचिव.